

## Minutes for the City of Worthington Hills

Date: July 15, 2014

Board Members Present: Mayor Glen Sea, Commissioners Cassandra Sea, L.T. Mack, Salina Burns, Joanie Gillis.

Also present: Roy Coleman, Treasure & Betty Coleman, newly appointed Clerk

The meeting was called to order by Mayor Glen Sea at 7:06pm. L.T. made the motion and Cassandra Sea seconded the motion.

There was no citizen participation at the meeting.

The minutes for June were prepared by Faith Sea and read by Mayor Sea. Salina made the motion to accept the minutes and L.T. seconded the motion. The board unanimously agreed.

The first order of business was to vote on a new city clerk. L.T. made the motion and Salina seconded the motion. Board members approved Betty Coleman as the new City Clerk. L.T. suggested a job description should be in order. Mayor Sea responded that he had Steve Schwager and Roy Coleman to make a job description since the two of them work so closely with the clerk. Joanie Gillis would like more attention given to detail and grammatical errors of minutes in the future since it is an official document. Roy Coleman suggested we modernize and move things to another level in the event that someone else should get a position on the board or appointed treasure or clerk that they could take over where the other person left off without a hardship.

Attorney Steve Schwager joined the meeting by phone to discuss Parking Ordinance. A board would need to be set up to find a citizen to fit the position of a Citation officer. Salina would like to know if the position would be a paid position. Steve will check on the statues and get back to the board.

FINANCIAL REPORT: Read by Roy Coleman for the end of the fiscal year. L.T. made the motion and Cassandra seconded the motion. Total income for the month of June was \$2178.88. Roy noted that we would see an increase in July because of property tax payments and insurance payments coming in.

NEW BUSINESS: Not any

OLD BUSINESS: Parking Ordinance discussed by Steve Schwager

Reports of Commissioners:

UTILITIES: Salina Burns reported that one light post was repaired, one response regarding yard waste, and she went to the JCLC meeting concerning yard waste. If residents must put something in bins, then use plastic bags. Salina wants to get residents converted to new yard waste process by January of next year

PUBLIC HEALTH & SAFETY: Joanie Gillis reported 4 citations for speeding, 3 citizens' contacts, 2 written verbal warnings, 13 citations for parking, 4 citations for expired tags, 0 for seat belts, 0 for no entrance, and Lots of garage doors left open

PROPERTY MAINTENANCE: Cassandra Sea reported that the common areas were cut, general cleanup of islands, some small trees were planted, rubber mulch replaced, & fence area on Halifax was trimmed back

ROAD MAINTENANCE: L.T. Mack reported that solicitation signs were put out, short one sign, He will check again before he leaves town

Mayor Sea requested that commissioner Mack be the Mayor Pro Temp. Motion was made by Cassandra & seconded by Salina. Board voted "yes" to the request.

Mayor Sea called an end to meeting at 8:19. L.T. made the motion & Cassandra seconded the motion