

Minutes for the City of Worthington Hills
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Date: May 19, 2020

Present: Robert Stonum Dennis Metcalf Harold Hall Dan Small
Carol Campbell Linda Beville Steve Schwager Bev Lush

The meeting was called to order at 7:00 pm by Mayor Stonum. The Pledge of Allegiance to the Flag of the United States was recited, followed by a moment of silent prayer.

Citizens Participation: There were 2 citizens present, but no representative from Derby City Protection.

- Anna O'Neal was concerned about "why new light on Rustburg Court?"
 - o Because of dark court and it will improve safety.
- Audrey Beasley wanted COWH to explain the Renters Registration. She is concerned about a property on Rustburg Court

Minutes: The April 2020 minutes were brought up for approval. Motion was made by Commissioner Hall and seconded by Commissioner Campbell to approve the minutes. Vote was unanimous.

Financial Report: The April Financials had been distributed to the Commission for review and posted on COWH website prior to the City Meeting. Approval motion was made by Commissioner Campbell and seconded by Commissioner Metcalf. Vote was unanimous.

Expense Review: The cover sheet of April invoices along with invoice copies were passed around for Commissioners to review and initial. No approval motion was needed since Commissioners had already initialed and approved.

Presentation by City Attorney:

- Series 2020 Ordinance #2 July 2020 – June 2021 Tax Rate. Attorney Schwager did the 2nd reading of the ordinance. Motion to pass was made by Commissioner Beville and seconded by Commissioner Hall. A roll call vote was conducted and it passed with 5 Yes votes. Attorney Schwager will prepare the verbiage to post in The Courier Journal.

Old Business:

- Commissioner Beville brought up subject of additional street lights. It's still OK for Commissioner Beville to move forward if total cost is under \$1,000.00. 2 of the 3 residents have approved access to their property.
- Mayor Stonum brought up the 2020-2021 budget.
 - o He explained the number of payments that come in by July 31 receive a 2% discount, which decreases the 2020 projected property tax revenue from \$182,475 to as low as \$178,712.
 - o Much discussion was heard on the line items.
 - o Motion to start with \$179,556 as the projected property tax revenue was made by Commissioner Campbell and seconded by Commissioner Hall. Vote was unanimous.
 - o Commissioner Beville asked and Mayor Stonum explained what's included in "Operations" under "Operating Expenses."
 - o The 2020-2021 Budget needs to be finalized no later than the June 16 meeting. Mayor Stonum suggested that the Commission either complete the budget tonight, or meet 2 hours early on June 16. It was agreed that the Budget would be completed tonight and the voting would take place on June 16.
- Audits – Some discussion was had if COWH is up-to-date on audits. Mayor Stonum said the CPA firm is currently working on 2019 Audit. It needs to be completed by the end of July so the expense falls in 2019-2020 Budget.

- *Mayor Stonum wants to negotiate the 2019 Audit charge from Welenken CPAs since the record keeping, etc is much better now and preparing this audit should be much easier.*
- *City Projects*
 - *Fall 2020 Event*
 - *How to determine number of people expected to attend*
 - *Change to Spring Celebration instead of Fall Event*
- *Disaster Preparedness – required by KRS Chapter 39*
 - *We must keep good records for FEMA reimbursements. For example: Workers in and out of damaged areas.*
 - *Our current plan is tied in with Jefferson County’s plan, but we received no support from them during the recent tornado.*
 - *Commissioner Metcalf told us he has been doing research on the best security radios.*
 - *Good coverage*
 - *Secure frequency*

New Business:

- *Commissioner Hall presented the \$1500.00 quote for improvements.*
 - *At the Westport Road Main entrance - 4 new lights and 1 new pole.*
 - *2 islands (Flagpole and Boynton Court).*
 - *Secure the irrigation controls*
 - *Electric meters and connections*
 - *Motion to move ahead with these projects was made by Commissioner Campbell and seconded by Commissioner Beville. Vote was unanimous.*
 - *It was suggested that the flagpole light be upgraded to LED.*
- *Commissioner Campbell told us she had been speaking with All Terrain regarding crack filling on all courts. Motion to accept their bid was made by Commissioner Hall and seconded by Commissioner Beville. Vote was unanimous.*
- *Commissioner Campbell suggested that she wants to get a quote to have all signage put onto metal poles and to have them all (old and new) painted matte black.*
- *Mayor Stonum brought to the Commission’s attention that Commissioner Metcalf had completed the required training needed to earn KLC’s Level II Award, and presented him with the “Excellence of City Governance” certificate.*

Commissioner Reports:

Property: Commissioner Hall

- *Mowing Dates: 4/25/2020, 5/1/2020, 5/9/2020, 5/17/2020*
- *Mow and Weed-eat Secondary City Property: 4/25/2020, 5/2/2020, 5/10/2020*
- *General Clean Up*
 - *4/25/2020 Entrance to the Large Green Space between Jonel Court and Lunenburg Court - Cut down and removed 3 Evergreens & topped Bradford Pear tree. Hauled off debris*
 - *4/26/2020 In the Large Green Space & between Micklenburg and Queen Anne's Court - Cut down and removed second dead ash tree.*
 - *4/26/2020 In the holding pond area between Rustburg Place & Queen Anne's Court - Cut down saplings around locust trees and cut hedge apple tree that was encroaching on the Green Space from a neighbor’s yard on Queen Anne's Court. It was impossible to mow around. Cut up another dead ash tree.*
 - *4/27/2020 Entrance to the Large Green Space between Jonel Court and Lunenburg Court - finished cutting Bradford Pear tree. Cut all saplings back to fence lines and removed large*

amount of tree debris that fell out of a tree on Lunenburg Court neighbor's tree and was left in Green Space. Hauled off debris

- 5/2/2020 Trimmed all bushes Flagpole & Boydton
- 5/4/2020 Started fallen Locust tree removal in Green Space behind Micklenburg Court. Cut top out of tree in property owner's yard @ 4022 Northumberland & 4513 Micklenberg Court
- 5/6/2020 Continued fallen Locust tree removal in Green Space behind Micklenburg Court. Finished cutting top out of tree in property owner's yard 4513 Micklenberg Court and removed all materials out of this yard.
- 5/7/2020 Weed Man came out and conducted spring fertilizing Boydton Court and The Flagpole - 2 of 6 applications
- 5/10/2020 Weed-eat Holding pond ditch line on Lunenburg Drive.
- 5/11/2020 Continued fallen Locust tree removal in Green Space behind 4513 Micklenburg Court. Finished cutting main trunk of this tree and stacking rounds safely in green space. Hauled off tree top debris.
- 5/17/2020 Weed eat fence and ditch lines in the large green space. Weed eat ditch between Queen Anne's Court and Rustburg Place.
- 4-27-20 Received a message from Carol Campbell that there was a large amount of water coming out of the ground at the Flagpole. Contacted Linda and had the water shut off.
- 4-28-20 Contacted Bill Funk at Evergreen Irrigation to come and repair the irrigation system at the flagpole and Main Entrance. He scheduled his people to be here on 5-19-20
- 5-3-20 received a message from Dawn Eichenberger about a neighbor allowing a dog to defecate in her yard and a neighbor who was parking in yard and cutting hair in their home. This was reported to Metro 311
- 5-3-20 Received a message from the property owner at 4513 Micklenberg Court that a city tree had fallen across his fence.
- 5-5-20 Contacted Johnson Electric about repairing lights at Main entrance and power supply mounts at the Flagpole and Boydton Court

Utilities – Commissioner Beville

- *Did weekly streetlight checks on 4/21 – 5/12. Reported the following issues:*
 - *4304 Pacelli Place, lamp shade dislodged*
 - *Boydton Island – light out*
 - *Intersection of Halifax and Rustburg – light out*
- *I met with Dan Nall from the LG&E Outdoor Lighting department on 4/21 to discuss additional lighting on Heathsville, Luray and Rustburg Courts. Mr. Nall proposed that LG&E perform 6 bores to allow for installation of underground cable to enable the installation. The cost to the City would be \$ 2,443.00. I gave this proposal to Mayor Stonum on 4/28 and he said he wanted to meet with Mr. Nall so they could find alternative locations that would be less expensive. He also informed me that Mr. Nall is personally getting the permission documentation completed. I spoke with Dan Nall last week and he said he had a firm commitment from Mr. Ramal on Heathsville Ct. Mrs. O'Neal on Rustburg Ct. was uncertain as she was worried about damage to her yard. He did not expect the property owner on Luray Ct. to allow LG&E to access his property. He said he would keep me updated as to how the project progresses.*

- As I reported during the April meeting, water service to the islands was scheduled to be restored on 4/23/2020 and it was. At 10:39 on the morning of 4/27 I received a call from Commissioner Campbell. While out walking, she noticed flooding and standing water in the flagpole island. I immediately called the LWC and requested emergency water shut off. That was done at 11:44AM. I also filed a Leak Adjustment Form the same day. Commissioner Hall sent me an email showing a photo indicating the leak was at the regulator. On 5/5 I received an email from the City Clerk with an attachment from the LWC dated 4/27 in which they stated their inspection indicated there was a leak. I asked that all correspondence regarding repairs and/or adjustments be sent to Commissioner Hall as Mayor Stonum informed me that is his bailiwick and not mine.
- Answered five phone calls and numerous emails from property owners about issues with Rumpke not picking up trash and/or recycling. Also had a call from a new resident who did not have any bins and I contacted Rumpke and new ones were delivered to her home. I sent a letter along with the Rumpke guidelines for service in the COWH printed in both English and Spanish to the occupants of the rental property at 4504 Lunenburg. I have received numerous complaints about the garbage not being set out and I filed a complaint with Metro 311 a couple of months ago and the home was visited.

Roads: Commissioner Campbell

- 5/11/2020 – Saf-Ti-Co installed 28 ‘No Parking on Street Anytime’ signs as well as one ‘No Outlet’ sign and reset two street/Stop sign poles that were crooked. I accompanied them during most of the installation time (once I saw them and realized that they were installing signs).
- 5/14/2020 – Checked sign locations.
- 5/15/2020 – Sent request to Saf-Ti-Co to have two ‘No Parking on Street Anytime’ signs moved – from 4713 Middlesex Drive to 3902 Northumberland Drive and from 4705 to 4701 Middlesex Drive. Also requested that they reset three more street/stop sign poles that are leaning at the following locations – Bay Run Drive/Maxwell Court, Northumberland Drive/Chesterfield Drive, Lunenburg Drive/Queen Anne’s Court. Also asked that they move a small ‘No Parking on Street’ sign from the corner of Bay Run Drive/Bays End Court and relocate it to 11905 Boydton Court.

Safety: Commissioner Metcalf

- Drove city on multiple occasions.
- Mayor Stonum and I went to Post Office each Friday.
- Called Derby City Protection. Talked to Officer Mason and requested he talk to a resident on Bay Run Drive to take a report concerning a gentleman walking his dog and not cleaning up after dog.
- Answered two emails and two phone calls.
- **Derby City Protection Report for 5/6 2020**
 - o Two traffic stops. One for improper display and tint; and one for no turn signal.
 - o One parking citation.

The meeting was adjourned at 9:05 pm with a motion by Commissioner Hall and seconded by Commissioner Metcalf.

Signatures:

City Clerk: _____

Date: _____

Mayor: _____

Date: _____