

Minutes for the City of Worthington Hills
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Date: November 19, 2019

Present: Robert Stonum Carol Campbell Linda Beville Dennis Metcalf
Dan Small Bev Lush Steve Schwager Harold Hall via video

The meeting was called to order at 7:00 pm by Mayor Stonum with a motion by Commissioner Campbell and seconded by Commissioner Beville. The Pledge of Allegiance to the Flag of the United States was recited, followed by a moment of silent prayer.

Citizens Participation: There were 6 citizens and Officer Tate Mason present with questions & concerns including:

- Millie Metcalf mentioned she is still collecting Christmas cards to forward to Mission BBQ Restaurant to be sent to our armed services overseas.

City Meeting via Video Conferencing: Mayor Stonum covered the rules for the meeting to be held with a member attending via video conferencing.

- Primary Location
- If connection is lost, spend a few minutes trying to restore. If unable to reconnect, it's OK to continue as long as there is still a quorum present.
- There must be a sign posted in lobby of meeting area stating that we would be video conferencing this meeting.

2017 Audit Results Presentation: Roy Hoagland from Welenken CPA's was present at the meeting to discuss the 2017 audit.

- He discussed the highlights of the audit and answered any questions and concerns.
- Road funds are allocated, but not yet released until 2018 Audit is completed and submitted.

Minutes: The October 2019 minutes were brought up for approval. Motion was made by Commissioner Beville and seconded by Commissioner Campbell to approve the minutes. Vote was unanimous.

Financial Report: The October Financials had been distributed to the Commission for review and posted on COWH website prior to the City Meeting. Approval motion was made by Commissioner Beville and seconded by Commissioner Metcalf. Vote was unanimous.

Expense Review: The cover sheet of November invoices along with invoice copies were passed around for the Commissioners to review and initial. All commissioners reviewed and initialed the review sheet. No approval motion was needed since Commissioners had already initialed and approved.

Presentation by City Attorney:

- Tax Lien Letters – The letters are being prepared and will be mailed out close to the end of the year. Dan Small has given lists, by year, of the non-paid taxes to use in preparing the letters along with the dollar amount now due including taxes, interest and attorney fees. These letters will advise owners to mail the payment to COWH, Attention City Clerk. Bev Lush will handle deposits and advise Dan Small of each payment. If taxes are not paid and lien is placed, money will be collected when property is sold or re-financed.
- Letters will be sent to property owners who have not complied with the Rental Registration Ordinance. Bev Lush, City Clerk, has been keeping track of the responses and will create and mail the letters to non-ember

19, 2019 meeting as to the property owners still outstanding. We will then discuss moving forward on contacting these property owners and possibly placing liens on these properties with a non-compliant owners giving them until December 15, 2019 to respond. She will report at the Maximum fine of \$100.00 per day.

- Easement Issues – Letters will be sent from the attorney stating that if not complied with by December 16, 2019, City of Worthington Hills will arrange to have the work completed and billed to property owner. If not paid, lien will be placed against the property.
 - o The Millers on Jonel Court still have part of a shed and fence in the easement. They also need to correct the fencing around their pool, which would be of concern to Metro Government.
 - o The Brown property and McFarland property on Micklenburg Court have not yet complied with our notifications regarding their fences.
- Mayor Stonum asked the Commission to approve having the surveyor again mark property lines. Waiting for non-compliance again by December 17, 2019 meeting.
- Attorney Schwager, at his expense, invited Commission to Christmas dinner after the December 17, 2019 meeting.

Old Business:

- New street lights – Commissioner Beville created 7 letters and Bev Lush, City Clerk, printed and mailed them out. 3 letters were returned for wrong addresses. Commissioner Beville will send emails and make visits to these properties to find the owners' correct address if rental property. Commissioner Beville has spoken with Jim Pierson, LG&E, about picking a new choice of location. If new location is chosen, a few new letters will need to be sent out.
- Spring 2020 Egg Hunt – Mayor Stonum has ordered 2000 colored eggs including gold, bronze and silver eggs for special prizes. Mayor is looking for a committee to head up this event. He suggested "Help Wanted" be posted on the web site. The event dates of Saturday April 4, 11, or 18 were discussed.
- Community Celebration Fall 2020 – Discussion was held regarding finding vendors, possible a band, bouncy houses, etc. Also possibly post on web site for "Help Wanted" to find committee members.
- Mayor Stonum is concerned over Illegal Immigrant residents/visitors to our city that are driving without a license and/or insurance. COWH traffic stops cannot be reported to ICE by Derby City Protection; however, the information can be reported to our Safety Commissioner Dennis Metcalf who can then, in turn, report to ICE. This issue was discussed with input from Commissioners. It was questioned whether or not COWH wants to make this issue into a municipal order. Mayor Stonum stated that as public officials, it is our duty to report per the oath of office. A motion was made by Mayor Stonum and seconded by Commissioner Metcalf to create the municipal order for Safety Commissioner Dennis Metcalf to report to ICE. The vote was Mayor Stonum, Commissioners Metcalf and Hall – Yes, Commissioner Beville – No, and Commissioner Campbell - Abstained
 - o Attorney Schwager will create municipal order, email out for review by the commissioners and to be discussed/tweaked at December 17, 2019 meeting.

New Business:

- Commissioner Beville made a suggestion that the Rumpke invoices be combined into 1 invoice with 2 separate parts to denote:
 - o COWH garbage services
 - o Condominiums' dumpstersDan Small commented that the current invoice format has worked just fine for 2019.
- It was noted that COWH is 1 month behind on paying Rumpke because of the monthly meeting expense review schedule and the invoice due date. Dan Small will pay 2 payments to Rumpke to get this issue up-to-date. He will also check with Mary Meurer at Welenken CPAs to make sure it is OK to set up this invoice on autopay. All Commissioners agreed this would be the best plan.
- We had a letter ready to be mailed to the Girl Scout leader for the troops that painted our house numbers on the street in front of our homes. Bev Lush, City Clerk, read the letter out loud; then passed it around for each commissioner and our mayor to sign. Commissioner Hall was out of town so he will stop by the City Clerk's home to sign the letter. It will then be mailed on Saturday November 23, 2019.

- *Mayor Stonum reminded the commissioners to complete the Annual Financial Disclosure Statement and submit it to the Ethics Board by December 31, 2019.*

Commissioner Reports:

Roads: Commissioner Campbell

Comments: Talked with Britney Sovee with Precision Concrete Company – met them at the KLC Training in Lexington. She will give a short presentation/information concerning sidewalk repair. Due to schedule change, she asked to come to the December Meeting instead.

Also participated in/worked on the following items:

October 17, 2019 – Took contract for Snow and Ice Removal from Minor & Co. to our attorney, Steve Schrager. He will revise it and send it to Billy Minor for his signature. Also called Steve Triplett from All Terrain Paving and told him that the Commission approved the crack filling on Halifax Drive and Lunenburg Drive.

October 22, 2019 – Met with Steve Triplett and we checked Halifax Drive and Lunenburg Drive for needed crack filling. Also drove with Dawn Eichenberger to check the condition of sidewalks in our city.

October 25, 2019 – Approved (by email) the contract with Minor & Company. Mayor Bob Stonum and Billy Minor have now signed it and we have a valid contract.

October 29, 2019 – Crack filling on Halifax Drive completed, and the work on Lunenburg Drive began. Due to inclement weather, it has not been completed. Have talked with Steve Triplett and they will attempt to complete it if the weather cooperates.

November 11, 2019 – Inclement weather/snow. However, due to the warmth of the pavement and temperatures the next day, did not order brine. Roadways remained clear!

November 12, 2019 – Mail Run with Bev Lush, City Clerk. Also checked with MSD concerning the work order for the intersection of Northumberland Drive and Bay Run Drive. Completion date is scheduled by January 30, 2020.

Utilities: Commissioner Beville

Sixty days after the initial proposed street light project letter and permission forms were sent to the seven property owners, the Clerk had received only three replies. I followed up with emails and visits to the six property owners who did not reply to the Clerk. Two replied and declined permission, the remainder did not reply. In order to attempt to move the project forward, I met with Jim Pierson, from the LG&E Outdoor Lighting department on Tuesday, November 5th. We revisited Queen Anne, Luray and Heathsville Courts to find alternative locations for installing the cable needed for streetlights. Mr. Pierson was able to find new locations on Luray and Heathsville and did so without incurring additional expense to the City. However, we will lose one light on Queen Anne because there is no cost-effective way to run the cable. In addition, we looked at the two viable locations for the streetlight on Maxwell Circle and chose the location in front of 4405. I asked the Clerk to send the proposed project letter, a map and the permission form to three property owners in the new locations on Queen Anne, Heathsville and Maxwell. She did so on November 15th. She personally obtained permission from the property owner on Luray. LG&E will move forward with light installation on Boydton Ct.

I answered three phone calls from property owners with questions about the services provided by Rumpke. On November 8th I visited the new property owners on Lunenburg Drive after receiving a call that their garbage had been picked up but the recycling had not. I was able to determine they had been passed over for recycling because the bin was not placed properly for pick-up. I contacted Chris Pierce with Rumpke and requested a special pickup for the location and that was done on November 11th.

I did street light checks on October 1st, 8th, 15^t, 22nd and the, 29th and on November 5th and 12th. There was one outage at 11913 Tazwell Dr., which was reported.

Safety: Commissioner Metcalf

- 1) Drove city on multiple occasions.
- 2) Went to Post Office with Mayor Stonum on multiple occasions.
- 3) Went to storage area with Mayor Stonum on one occasion.
- 4) Received a call from a resident at 4002 Northumberland about a car broken in to. I called Derby City Protection.
- 5) Issued 8 parking passes to 4800 Lunenburg Dr. for 11/27/19.
- 6) Received a call from a resident at 119102 Halifax about neighbor at 119100 driving through her yard. I called Derby City Protection.
- 7) Called Derby City Protection about a car parked on lawn and sidewalk on Luray Ct.
- 8) Received a text from Bev Lush about a car parked in curve on Dickerson Ct. I called Derby City Protection.

Derby City Protection Activity Report

Property: Commissioner Hall

Citizens Participation: No other issues were discussed.

The meeting was adjourned at 9:00 pm with a motion by Commissioner Beville and seconded by Commissioner Hall.

Signatures:

City Clerk: _____

Date: _____

Mayor: _____

Date: _____