

Minutes for the City of Worthington Hills
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Date: September 19, 2023

Present: Robert Stonum Dennis Metcalf Linda Beville Susan Maupin
 Dan Small Bev Lush

Citizens Present: 3

Derby City Protection: 0

The meeting was called to order at 7:00 pm by Mayor Stonum with motion by Commissioner Beville and seconded by Commissioner Maupin. Vote was unanimous. The Pledge of Allegiance to the Flag of the United States was recited, followed by a moment of silent prayer.

Citizen Concerns: None

Minutes: The August 2023 minutes were brought up for approval. Motion was made by Commissioner Maupin and seconded by Commissioner Metcalf to approve the minutes. Vote was unanimous.

Financial Report: The August 2023 Financials had been distributed to the Commission for review and posted on COWH website prior to the City Meeting. Motion to approve was made by Commissioner Beville and seconded by Commissioner Maupin. Vote was unanimous.

Expense Review: The cover sheet of September invoices along with invoice copies were passed around for Commissioners to review and initial. No approval motion was needed since Commissioners had already initialed and approved.

Legal Services: None

Old Business:

- Commissioner Beville informed us that all street signs ordered in July have been installed.
- Mayor Stonum suggested to watch tire tracks on Boydton curve
- Commissioner Maupin is still waiting to hear from Chris Pearce from Rumpke re: tire tracks near new curving.
- Commissioner Metcalf advised that the building in the backyard of property on Middlesex is being dismantled. Mayor Stonum advised the property owners were notified to dismantle both buildings due to MSD easement encroachment. City Clerk Lush advised she had received 17 emails regarding this property and Mayor Stonum had received 3 from residents.
- Lockbox questions –
 - o Keep or cancel? Viewing 59 images costs \$.05 each for total of \$2.95. Affects budgets. Is it worth the money? If closed, City Clerk Lush would process all the tax payments. Comparing 2022 tax payments vs. 2023 tax payments going to P.O.Box – 181 vs. 555. 326% increase.
 - o Commissioner Maupin asked about utilizing other payments methods such as Zelle, Credit Card, PayPal. Mayor Stonum said no.
 - o Still wondering about daily deposit limit at Independence Bank. This caused issues this year as City Clerk Lush did so many tax payments. Mayor Stonum will ask the bank.
 - o Mayor Stonum talked with the post office about misplaced mail.
 - o Commissioner Beville talked about HOA lockbox

- Mayor Stonum made motion to cancel Independence Bank lockbox monthly renewal effective October 1, 2023. Motion was seconded by Commissioner Maupin. Roll call vote was taken. Commissioner Metcalf, Beville and Maupin said Yes along with Mayor Stonum.
- Commissioner Beville asked how taxpayers would be notified for 2024. Mayor Stonum explained that mortgage companies buy database information from Jefferson County and pull the properties that they are to pay. Resident asked about what happens when mortgage company doesn't appear on the tax bill.
- Treasurer Small asked about any government regulations.
- Treasurer Small asked about still having access to check images for past years. Mayor Stonum will ask the bank.
- Salary Schedules –
 - After some discussion, it was decided to table this issue-ordinance until October since not all commissioners were in attendance. This change must be decided by first Monday in May, 2024 for new commission who would take office January 2025. FYI – last pay increase for Commissioners was in 2014 for the 2015 election.
 - Would now like to raise to \$400.00/month
 - Mayor Stonum advised he would take a cut in salary to be sure the commissioners' salary is raised. Commissioner Beville does not want his salary to be affected.
 - Ordinance for non-elected people's salary increases effective July 1 must be completed before FY 2025 Budget Ordinance.
- Green space litter problem is still improving while using the garbage bags.
- Radio Checks – Commissioner Metcalf advised we will use Channel 1 tonight.

New Business –

- Commissioner Beville advised of the new proposal for Snow and Ice Removal for 2023-2024. Increase a total of \$300/application
 - Magic Sale \$2190 vs. \$2310
 - Pre-treatment \$1570 vs. \$1750
 - Plowing price stayed the same.
 - This past season, Commissioner Beville only had to call them for service on one occasion. Per contract, COWH must request the service.
 - Mayor Stonum predicts cold winter and early frost. Commissioner Beville made the motion to renew contract with MowBetter and Commissioner Metcalf seconded. Vote was unanimous.
- Mayor Stonum advised of a situation with Guardian Savings late tax payment. There is proof they paid \$8.00 Certified Mail, but the piece of mail was returned to them. USPS told them we hadn't picked it up out of our P.O.Box within 15 days. As everyone knows, we go to P.O.Box twice a week so it must have been put into the wrong P.O.Box. The check was dated August 8. USPS said this would have happened prior to the new supervisor. We are asking for the commissioners to agree we should accept their full payment with no interest or penalties. Commissioner Beville made this motion and Commissioner Maupin seconded it. Vote was unanimous. City Clerk Lush will advise Guardian Savings.
- Mayor Stonum advised the commission of a death in our city - Sylvia LaPorte on August 18. She had been a member of our Ethics Committee since April 2017. Current Ethics Ordinance passed in November Of 1994 requires COWH's Ethics Committee to have 3 members. Each member must have been a COWH resident for over one year. No pay for this position. We are asking the commissioners to pass the word we are looking for a new member. Katie O'Bryan usually handles all issues as the head of the board. This open position is posted on our website.
- Mayor Stonum advised he has spoken with Carol Campbell and she needs to resign from her position on the Welcome Committee due to her husband's illness. Also the second member of this committee was Sylvia LaPorte. Commissioner Beville mentioned that Carol Campbell has had positive feedback regarding the Welcome Bags that she handed out to new residents on a quarterly basis. Motion to post these 2 open positions on the website was made by Commissioner Maupin and seconded by Commissioner Beville. Vote was unanimous.
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- *Pacelli Place issues*
 - o *New No Parking Signs*
 - o *New windshield Courtesy Notices*
 - o *Speed Humps have lowered traffic amount*
 - o *Ms. Walser – Property Manager – goes round and round with Commissioner Beville regarding parking. Leaking autos have been causing damage to pavement. Signs are in place. Ordinance is in place.*
 - o *OK to use courtesy notice – October 1. Traffic parking facing the wrong direction – Autos with expired registrations.*
 - o *Commissioner Beville explained it's not just Pacelli. They can't park on street in COWH.*
 - o *Can't paint spots.*
 - o *Commissioners Maupin and Beville had a discussion on how the parking situation affects the fire department, health issues, etc. Let it be known they have their own parking lot.*
- *Excessive Trash and Yard Waste*
 - o *Property on Lunenburg had a U-Haul and was suspected of trashing items from a home clean out business.*
 - o *Another property in COWH seems to have a landscaping business and brings home their debris to put out on Fridays for Rumpke yard waste pickup.*
 - o *Mayor Stonum is concerned that this debris brought into our city could bring in insects and invasive plants. Need research and proof to get this stopped. Discussion how to prove and how to stop this. Tabled for further discussion.*
- *Mayor Stonum wants to add Rental and Vacant Registration Forms to the CORRC fulfillment process that City Clerk Lush provides to requestors of tax information. Also need to mention that COWH complies with METRO codes and regulations.*
 - o *For example – a submitted rental registration shows 5 adults living in one property on Northumberland. This would be 5 roommates. Mayor Stonum explained our zoning is single family.*
 - o *Commissioner Beville has noticed rental cap violations in her area. If the owner doesn't live in the property, it is to be considered rental.*
 - o *Mayor Stonum advised there is a closing on September 28 that could possibly result in an Air BNB.*
 - o *Commissioner Maupin made a motion to compose fulfillment notice to include a one page notice to buyers with the requested CORRC information.*

Car tags, insurance revenue must be updated. Insurance revenue represents ½ of COWH's budget revenue.

Mayor Stonum emailed a news article on insurance rates and dropping coverage

- *Commissioner Maupin –*
 - o *Thanked Commissioner Metcalf for coming to East Bay to be to check on an incident, which LMPD was on location investigating.*
 - o *Talked to Mayor Stonum regarding lighting their signs and security. More concerned with crime. Talked to METRO Councilman for help. How can we help alleviate this crime increase.*
 - o *For additional security, Commissioner Maupin may install cameras. Commissioner Beville may hire security for Treis Condos. She will contact Detective Mason for cost estimate.*
- *Mayor Stonum commented that the improvements at Bay Gardens has made it look very nice.*
- *City Clerk Lush noticed the \$44.00 monthly increase in the VC3 invoice. Mayor Stonum advised there was an email security upgrade. There's also a \$300 one-time invoice for cyber security software upgrade.*

Commissioners' Reports

Utilities Commissioner Maupin:

- 9-21-23 Email from Bev regarding a voicemail reporting a leaning light pole at 4501 Dickerson Ct. Spoke to Mayor Stonum and he also reported a downed streetlight at 11900 Queen Annes Ct. Called LG&E and reported.

- 8-24-23 Email from Commissioner Beville requesting MSD be contacted regarding depressions surrounding manholes on Tazwell Drive. Spoke with Mayor Stonum and he advised that it would be the Water Company issue and that he would contact Commissioner Beville.
- 9-10-23 Email from Commissioner Beville asking if I had a reply from Christopher Pierce with Rumpke in regards for bigger dumpsters for Treis Condos. I replied that I had. He stated an 8-yard dumpster was the largest size for commercial use.
- 9-16-23 Drove city for streetlight check. Lights out at 4433 Baygarden Ct and 11915 Tazwell Dr.
- 9-18-23 Reported streetlight out to LG&E
- 9-19-23 Attended city meeting and will participate in the radio check with Commissioner Metcalf.

Road Commissioner Beville:

- 8/25/2023 – Opened a ticket with MSD about the sinking manholes in the 11915 and 11919 blocks of Tazwell Drive. The reply from MSD was #1 it was the asphalt in the roadway that needed repairing and #2, the manholes “belonged” to the Louisville Water Company. Louisville Water said the problem is with the pavement.
- 08/27/2023 – Contacted Saf-Ti-Co for another update on the “No Parking on Street Anytime” and “Speed Bump” signs I ordered on July 15th for the following locations, Pacelli Place, Bristol Bay, Halifax and Northumberland. The signs were installed on September 1st .
- Between 9/5 and 9/11/2023 I exchanged emails with the owner of the properties located at 4300 thru 4326 Pacelli Place, concerning the newly installed no parking on street signs. She is not pleased with the signs and requested that the COWH paint parking spaces on the road in front of her property so her tenants are not inconvenienced by having to walk from the parking lots which the property owner provides for them. I reminded her that by ordinance street parking is prohibited within the COWH. This has been an ongoing discussion between the property owner and the COWH since 2016.
- 9/11/2023 – Completed the questionnaire from Bramel & Ackley, PSC in preparation for the COWH audit.
- 9/12/2023 – Corresponded with Mason Carpenter and received the estimate for snow & ice management for the 2023-2024 winter seasons with an increase of \$120 per application from last year. I forwarded the estimate to the Mayor and commissioners for their review.

Safety Commissioner Metcalf:

- Conducted radio checks after last city meeting.
- Will conduct radio checks tonight 9/19/23 using Channel one.
- Drove the city on multiple occasions.
- Went to Storage area with Mayor Stonum and picked up yard sale signs for City wide yard sale.
- Went to Dan Small’s office with Mayor Stonum on one occasion.
- Went to P.O. with Mayor Stonum multiple times.
- Answered a phone call about a loud party on Bay Run Dr.
- Answered a Phone call about using a fire pit.
- Answered a phone call about the date of the City Yard Sale.
- On 8/25/23 I received a call from Mayor Stonum that Commissioner Maupin that there had been an incident on Bays End Ct. When I talked to Commissioner Maupin She the police wouldn't give her any information. I called Detective Mason at 4:01pm and he called me back at 4:06pm to let me know a teen was accidentally shot. I passed the information to Commissioner Maupin.

Property Maintenance Commissioner Adams: Was not in attendance, but emailed report to City Clerk Lush

- There were three phone calls this month. One was from a title search company and needed to be forwarded to our city clerk. Another was from a citizen for a property on Tazwell Drive that isn’t part of our city. The third was from a property rental company checking on a violation notice from back in June.

- Maximus Lawncare let me know that the tree down in the greenspace near Rustburg Place was cut up and ground into mulch.
- On Aug. 27th, went with Mayor Stonum to Frank Ott Nursery and purchased plants.
- Received an LG&E notice from our city clerk about difficulty reading the meter at the Flaggpole Island. Forwarded this onto Maximus Lawncare who advised that this happens every year and that they will be able to read the meter when the ornamental grass goes dormant later this fall.
- Received an email from Commissioner Beville asking if the new plants have been planted yet. Advised her that Maximus Lawncare is waiting until the weather cools down a bit more. The plan is to plant the new plants in mid-late October.
- The new plants are currently at my residence and are being watered regularly.
- Will continue to monitor the bushes and landscaping for wilting and stress. Will continue to monitor the temperature and the rain/storms to determine the need for the sprinklers to be turned on.

Mayor's Comments – *None this month*

The meeting was adjourned at 8:25 PM with a motion by Commissioner Maupin and seconded by Commissioner Beville.

Signatures:

City Clerk: _____

Date: _____

Mayor: _____

Date: _____